



Student Name: _____ Social Security Number: _____

Instructions: Complete this form with information about each college/university that you attended during the 2011-2012, 2012-2013, 2013-2014, 2014-2015, or 2015-2016 academic year(s) that you failed to earn academic credit while attending. Complete this form in its entirety and submit to the Financial Aid Office for review. In addition to this appeal form, you must submit documentation from an objective third party professional for each school and for each year of attendance to support your appeal statement.

Examples of a professional third-party include: physician, counselor, lawyer, social worker, teacher, religious leader, death certificate, and divorce decree, etc. *Please note that family members, friends, and University of Valley Forge employees are not considered an acceptable third party. If the Third Party Documentation is a letter from a professional (example - doctor, pastor, lawyer, etc.) it needs to be on letterhead and signed with an original hand-written signature.

Appeal Reason: ___ Medical ___ Personal Emergency ___ Military ___ Other

Describe the reasons why you failed to earn academic credit at each of the following schools. If additional space is needed, please attach a separate page.

Name of College: _____ School Year 20__ to 20__

Name of College: _____ School Year 20__ to 20__

Name of College: _____ School Year 20__ to 20__

By signing this workseet, I certify that all the information reported on it is complete and correct. Because this information may affect federal aid eligibility, purposely giving false or misleading information may cause me to be fined up to \$20,000, sent to prison or both. I understand any false or incomplete information may be cause for the denial of my appeal.

Student Signature _____ Date _____